

Role Profile	Data Analyst
Salary	£31,000 per annum
Hours	Full time - Flexible hours
Job type	Fixed Term Contract until March 2026
Location	Hybrid – Remote based with some mandatory travel to London (approx. 8 times per year)
How to apply	CVs to be submitted to Teresa.higgins@sibgroup.org.uk
Closing date	4 th August 2025

For over two decades, Social Investment Business has provided finance and support to charities and social enterprises. We empower these organisations to do what they do best - serve the communities they operate within.

Find out more about what we do: www.sib.org.uk

Our values are: People First, Curious, Bold, Collaborative, Accountable

For further information on our values and our generous benefits please visit <https://www.sibgroup.org.uk/about-us/work-with-us/>

About this role:

Reporting to the Senior Data Manager in the Development, Insights and Advocacy team at SIB, this role plays an important part in supporting our data team in achieving the delivery of SIB's data strategy and focus.

Purpose

This role will contribute to our data and analysis to capture SIB, social investment sector and social economy activity, and to deliver the best possible grant making and social lending. It is critical for us to be better able to generate insights about social investment and grant making in order to provide the most effective financial instruments to our customers and support their delivery of social impact.

This role will support the continuing integration of data across the organisation, particularly as we transition to using Tableau, alongside our use of Salesforce and other external datasets.

Key responsibilities

1. To support the grants and investment teams by providing quick and accurate analysis as and when required.

2. To clean data where necessary and help maintain a robust and accurate data set of grantees and investees in SIB's internal systems.
3. To support on the transition of external fund dashboards to Tableau and the development of reporting in Tableau to support the increased use of data across SIB.
4. To support the grants and investment team with embedding data into decision making.
5. To support standardisation and robustness of data across SIB's internal systems, working closely with the data and operations team to do so.
6. To develop analyses from the data and visualise data insights for use internally, and to contribute alongside the wider data team to external data work, including research on just transition, retrospective analysis of SIB's funds, grants programmes and retrospectives.
7. To draw on comparative data sources and develop creative ways of adding to SIB's own data to generate greater insights relating to the wider SIB strategy.
8. To encourage the use of best data practices throughout the SIB team and show colleagues how data can make tasks more efficient and insightful. This will range from simply sharing our findings internally to actively working with other teams to inform better data processes. It also includes providing consistent and responsive direct support to the grants and investment teams.
9. To work within the organisation's values, principles and processes to achieve operational excellence.
10. To adopt our continuous improvement and learning ethos.
11. To support and embed equality, diversity and inclusion into day-to-day behaviours and activities within your role as well as contributing more widely across SIB's commitment to E, D & I.
12. In agreement with manager to undertake other tasks and work on cross team projects that support the objectives of SIB as required.

Core competencies

- Excellent attention to detail
- Excellent computer literacy
- Excellent knowledge of Excel
- Excellent communication skills and ability to collaborate with other teams

- Ability to work on own productively
- Good adherence to task timelines
- Experience using data to solve a problem or improve a process

Desirable competencies

- Experience with Python
- Experience with Tableau or PowerBI
- Experience with Salesforce